

3 December 2020

MEMORANDUM FOR 81 MSG/CC

FROM: *[Organization Name]*

SUBJECT: Private Organization Request for Waiver of Liability Insurance

1. IAW AFI 34-223, paragraph 10.15, Private Organizations (POs) must have liability insurance. For the following reason(s), we believe our PO's liability risk is negligible, and therefore request a waiver of the continuous liability coverage requirement:

a. The purpose of the Association is to serve as a vehicle for communications to all levels of command, promote esprit-de-corps, and benefit the 81st Medical Group and associated personnel.

b. Our PO promotes esprit-de-corps through social events such as; barbeques, an annual picnic, a children's Holiday party, Thanksgiving dinner for dorm residents...etc. This PO never participates in dangerous activities and/or the likelihood of personal injury or property damage is extremely low for the type of activities hosted by our PO.

2. We acknowledge and understand the following:

a. Our PO and its members are jointly and severally liable for the obligations of our PO.

b. The absence of liability insurance places our PO's members' personal assets immediately at risk in the event of PO liability.

c. Even if this continuous liability coverage waiver is approved, the Installation Commander (or Mission Support Group Commander if authority delegated) may still require insurance coverage for events that involve a greater risk of injury or damage than the type of events described above.

d. It is the PO's and its members' responsibility to ensure liability insurance has been obtained or to request an additional, specific waiver from the Installation Commander (or Mission Support Group Commander if authority delegated) via FSS/FSR when conducting events that involve a greater risk of injury or damage than the type of events described above.

e. If granted, this continuous liability insurance waiver is valid for a period of one (1) year from the date of approval.

3. If you have any questions or concerns, please contact _____ at 37X-XXXX.

//SIGNED//
NAME
PO Position

1st Ind, Org name, date

MEMORANDUM FOR 81 TRW/JA

Recommend [approval] [disapproval].

WILLIAM J. BARTON IV, 1LT, USAF
Assistant Staff Judge Advocate, 81st Training Wing

2d Ind, 81 MSG/CC

MEMORANDUM FOR 81 FSS/FSR

[Approved] [Disapproved].

RYAN A. F. CROWLEY, Colonel, USAF
Commander, 81st Mission Support Group